

TEAM CONTRACT ASSIGNMENT - TEAM Number_____

In your teams:

- 1) Please make sure that every person has input into this team activity. Enter names of team members who participated in creating this contract here.

- 2) What positive experiences have team members had in the past that lead to a good team experience? Enter team ideas here:

- 3) What will you, as a team, do to increase the likelihood of having a **positive** team experience in NAHA? Enter team ideas here:

- 4) Consider **negative experiences** that team members have encountered in past teams. What will you as a team do to **DECREASE** the possibility that these negatives will occur. Enter your team responses here:

- 5) What is your team policy for member attendance issues? (The team member is late or absent from in-class, virtual, and other team meetings).

6) What is your team policy for member failing to prepare for an agreed-upon task? (For example, the team member fails to complete task, prepare for g-RAT, or follow directions that affect the team, etc.).

7) What, if anything, will your team do as a reward for team accomplishments?

8) All team members must agree to the final version of the contract. What will your team do to create a high-performing team? Summarize the final version of your team contract here:

9) Choose one member of your team to submit the list on behalf of the team--enter the person's name here:

10) **If you are** the person submitting this contract for your team:

- Go to **ASSIGNMENT tool**. Click on **TEAM CONTRACT** assignment. Submit this contract for your team by due date and time. Be sure to "attach" the contract.
- Be sure to "save" the contract to your thumb drive.
- Send a copy of this contract as an attachment in a MAIL message to each member of your team.
- Print out one copy of this contract for your team folder.

11) **If you are not** the person submitting the list for team,

- Go to **ASSIGNMENT tool**. Click on **TEAM CONTRACT** assignment.
- Please write a comment in comment box of the assignment--and submit. For example: *I am Janet Jones. I participated in creating this contract for our team. Mark Smith submitted the contract for team 1.*

PLEASE NOTE: Send only one copy of the contract per team (see ASSIGNMENTS). *Thanks!*